



**Pro Forma Invoice**

<b>Booking Name:</b>	<b>Cheshire East Council</b>		
<b>Account:</b>	The Cheshire East Council	<b>Contact:</b>	
<b>Address:</b>	Municipal Buildings Earle Street, Crewe Cheshire, CW1 2BJ	<b>Phone:</b>	
		<b>Email:</b>	
		<b>Onsite Contact:</b>	
		<b>Onsite Phone:</b>	

Summary of Costs & Proforma Invoice			
Item	Date Consumed	Quantity	Price Per Item £ GBP
James Room Hire	Mon, 07/11/22	10	£450.00
Orange Room Hire	Mon, 07/11/22	10	£450.00
Hatton Room Hire	Mon, 07/11/22	10	£450.00
Nantwich Room Hire	Mon, 07/11/22	10	£450.00
Apple Room Hire	Mon, 07/11/22	10	£450.00
Oak Parlour Room Hire	Mon, 07/11/22	10	£450.00
Drawing Room Room Hire	Mon, 07/11/22	10	£1,300.00
Tea and Coffee	Mon, 07/11/22	240	£3.40
Lunch	Mon, 07/11/22	120	£16.50
AV Quote 7.11.22-18.11.22	Mon, 07/11/22	1	£6,900.75

Totals & Deposits			
Total Amount Due £ GBP	Deposit Amount Due %	Deposit Amount Due £ GBP	Deposit Amount Due Date
£49,696.75	100%	£49,696.75	Fri, 28/10/22
Bank Name	Account Name	Account Number	Account Sort Code